

Mount Horeb Softball Club Committee

Descriptions:

K-Club Coordinator(s): Work closely with the MHSC Board to facilitate a successful pitching incentive program. This includes, but is not limited to the following:

- Maintain integrity of the pitching incentive program
- Work with the youth to encourage not only participation, but success through the program
- Coordinating with the MHSC Board, Varsity coach and Youth Coordinator(s) to find open gym times
- Facilitate the handing out of milestone awards and coordinating a recognition event

Camp Coordinator: Works with various groups within the Club to provide learning/growth opportunities thorough camps/clinics throughout the year. This includes, but is not limited to the following:

- Works with Youth Coordinator(s), high school coaches, youth coaches and the MHSC board to determine instructional needs and timing.
- Reserves gym or field space (Club will provide resource to help with this) and ensure all equipment such as balls, tees, pitching machines, etc. are ready and available.
- Coordinates with the pitching, batting, catching, etc. instructors that will be running the clinic.
- Works with the social media and Communications Coordinator to create a registration for players in TeamSnap.
- Works with the social media and Communications Coordinator to create a sign-up for the adult helpers that may be required.
- Works with the MHSC Treasurer to make payment to instructor(s) after the event.

Fall Ball Coordinator: Work closely with the MHSC Board to facility a successful fall ball season. This includes, but is not limited to the following:

- Coordinates with Youth Coordinator(s) and high school coaches to determine the number of players that are interested in playing fall ball
- Assigning players to teams that meet the criteria set forth by the MHSC
- Set up and manage the TeamSnap account for the youth teams/players. This can be a joint effort with the social media and Communications Coordinator as necessary.
- Recruiting coaches and working with them throughout the season
- Creating field use schedules including routine updates as the season progresses
- Securing umpires
- Acting as a liaison to the MHSC Board in order to create an open dialogue

Frolic Parade Coordinator(s): Coordinates the MHSC parade entry. This includes, but is not limited to the following:

- Signs up for entry into the Frolic Parade (second weekend in June)
- Works with MHSC Board to determine and purchase parade giveaways
- Works with softball players to design and develop a themed float idea
- Decorates the float ahead of the parade

- Ensures the safety of participants throughout the length of the parade

Volunteering Coordinator: Work closely with the MHSC Board to encourage volunteering throughout the year. This includes, but is not limited to the following:

- Tallies volunteer hours through the VIP program
- Works with youth team parents to encourage parents to get involved at youth games and beyond
- Works with IT Coordinator to solicit volunteers for various youth, high school, etc. activities

Fundraising Coordinator: Works with MHSC Board to implement successful fundraising events. Currently three main events: Calendar Raffle, Staffing Football Concession Stand, and Staffing Norsk Anniversary Concession Stand. This position includes, but is not limited to the following:

- Works with approved vendor to print calendar raffle tickets
- Works with high school team parent and youth coordinators to distribute calendar raffle tickets to players/families
- Collects ticket stubs and funds prior to start of drawing
- Draws names of calendar raffle winners
- Works with social media and Communications Coordinator and Volunteer Coordinator to solicit volunteers for high school football concession stand, Norsk Anniversary Concession stand
- Suggest and help implement other fundraising ideas with MHSC approval

Advertising/Marketing Coordinator: Works with MHSC Board and other committees to brand market the MHSC throughout the community. This position includes, but is not limited to the following:

- Suggest and implement ideas to get and keep MHSC in the spotlight
- Work with local paper on MHSC articles
- Work with social media and Sponsorship Coordinators to develop and implement ideas to spotlight teams, players, softball in general, and our sponsors in the Mount Horeb Community
- Produce marketing materials as required